

## **INDIAN SYNTHETIC RUBBER PRIVATE LIMITED**

Regd. Office: 10th Floor, Core-2, North Tower, SCOPE Minar,

Laxmi Nagar District Centre, Delhi - 110 092

Email: [info@isrpl.co.in](mailto:info@isrpl.co.in), website: [www.isrpl.co.in](http://www.isrpl.co.in), Phone: 011-22043569, Fax: 011-22043569

CIN: U25190DL2010PTC205324

### **NOTICE**

Notice is hereby given that the **Eleventh Annual General Meeting** of the Members of Indian Synthetic Rubber Private Limited will be held on **Wednesday, the Eleventh day of August, 2021 at 1100 Hours** through Video Conferencing/Other Audio Visual Means ("VS/OAVM") Facility, to transact the following business:

#### **ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Balance Sheet of the Company as at 31<sup>st</sup> March 2021, Profit & Loss Account for the year ended on that date and the Reports of the Board of Directors and Auditors thereon.

#### **SPECIAL BUSINESS:**

2. To consider and, if thought fit, to pass the following resolution which will be proposed as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 148(3) of the Companies Act, 2013 read with Rule 14 of the Companies (Audit and Auditors) Rules, 2014 (including any other statutory modification(s) or re-enactment thereof for the time being in force), the remuneration of M/s Shome & Banerjee, Cost Accountants (Firm Registration No. 000001), as recommended by the Audit Committee and approved by the Board of Directors ('the Board') as the Cost Auditors, to conduct audit of Cost Records maintained by the Company in respect of "Emulsion Styrene Butadiene Rubber" for the financial year 2021-22, at Rs.2,50,000/- p.a. (Rupees Two Lakhs and Fifty Thousand only) plus travelling, boarding, lodging and other out of pocket expenses, if any (on actual basis) plus Government levies, as applicable, be and is hereby ratified."

#### **By Order of the Board**

For Indian Synthetic Rubber Private Limited

Sd/-

(Amit Vohra)

Head-Legal & Company Secretary

**Dated: 19th July, 2021**

**Noida, Uttar Pradesh**

#### **Registered Office:**

10th Floor, Core-2, North Tower, SCOPE Minar,

Laxmi Nagar, District Centre, Delhi - 110 092

## IMPORTANT NOTES:

1. An explanatory statement pursuant to Section 102 of the Companies Act, 2013, relating to the Special Business to be transacted at the meeting is annexed hereto. The Board of Directors of the Company vide their Circular Resolution dated 14<sup>th</sup> July, 2021 considered that the special business under Item Nos. 2, being considered unavoidable, be transacted at the 11<sup>th</sup> AGM of the Company.

## 2. General instructions for accessing and participating in the 11<sup>th</sup> AGM through VC/OAVM Facility:

a) In view of the outbreak of the COVID-19 pandemic, social distancing norms to be followed and the continuing restriction on movement of persons at several places in the country and pursuant to General Circular Nos.14/2020, 17/2020 and 20/2020 dated 8<sup>th</sup> April 2020, 13<sup>th</sup> April 2020 and 5<sup>th</sup> May 2020, respectively, read with General Circular No.02/2021 dated January 13, 2021, (collectively referred to as "MCA Circulars") issued by the Ministry of Corporate Affairs, the 11<sup>th</sup> AGM of the Company is being conducted through VC/OAVM Facility, which does not require physical presence of members at a common venue. The deemed venue for the 11<sup>th</sup> AGM shall be the Registered Office of the Company situated at 10<sup>th</sup> Floor, Core-2, North Tower, SCOPE Minar, Laxmi Nagar, District Centre, Delhi - 110 092.

b) In compliance with the aforesaid requirements of the MCA Circulars, electronic copy of the Notice along with the Annual Report for the financial year ended 31<sup>st</sup> March, 2021 consisting of financial statements including Board's Report, Auditors' Report and other documents required to be attached therewith (Collectively referred to as Notice) have been sent only by email to the members at their e- mail ids registered with the Company.

c) Attendance of the Members participating in the 11<sup>th</sup> AGM through VC/OAVM Facility shall be counted for the purpose of ascertaining the quorum under Section 103 of the Act.

d) Members may join the 11<sup>th</sup> AGM through VC/OAVM Facility by following the procedure as mentioned below:

1. The members may participate in the Meeting through VC/OAVM Facility by clicking on the following link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_ZGNkYmYzOGUtNDEyZi00MzZmLWE3NjAtNzFmYjc0YjdlMTE4%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%252262eb45aa-2853-4c09-af10-54ea93e266fb%2522%252c%2522Oid%2522%253a%25223c2f18c2-f4c6-420b-8ec7-96e04291c221%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c418157b-0f6a-4f19-9aa0-d40861891f4f&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_ZGNkYmYzOGUtNDEyZi00MzZmLWE3NjAtNzFmYjc0YjdlMTE4%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%252262eb45aa-2853-4c09-af10-54ea93e266fb%2522%252c%2522Oid%2522%253a%25223c2f18c2-f4c6-420b-8ec7-96e04291c221%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c418157b-0f6a-4f19-9aa0-d40861891f4f&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

2. The said Facility shall be kept open for the Members from 1045 Hours, i.e., 15 minutes before the time scheduled to start the 11<sup>th</sup> AGM and the Company shall close the window for joining the VC/OAVM Facility 15 minutes after the scheduled time to start the 11<sup>th</sup> AGM.

3. Members needing assistance with the use of technology before or during the AGM may contact the Helpline details given hereunder:

-Ms. Ritu Singh at the contact number 9871933369

4. Members, when a poll is required to be taken during the meeting on any resolution, may convey their votes at the email address [amit.vohra@isrpl.co.in](mailto:amit.vohra@isrpl.co.in).

e) In terms of the MCA Circulars, since the physical attendance of Members has been dispensed with, there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies by Members under Section 105 of the Act will not be available for the 11<sup>th</sup> AGM. Hence, the Proxy Form and Attendance Slip are not annexed to this Notice. However, in pursuance of Section 112 and Section 113 of the Act, representatives of the Members may be appointed for participation in the 11<sup>th</sup> AGM through VC/OAVM Facility. Corporate Members intending to appoint their authorized representatives pursuant to Section 113 of the Act, to participate and vote at the AGM through VC or OAVM, are requested to send a certified copy of the Board Resolution at e-mail address, [amit.vohra@isrpl.co.in](mailto:amit.vohra@isrpl.co.in), latest by 10<sup>th</sup> August, 2021.

f) In line with the MCA Circulars, the Notice of the 11<sup>th</sup> AGM will be available on the website of the Company at [www.isrpl.co.in](http://www.isrpl.co.in).

g) Since the AGM will be held through VC/OAVM Facility, hence the Route Map of the AGM Venue is not annexed to this notice.

h) Members are encouraged to submit their questions in advance with regard to the financial statements or any other matter to be placed at the AGM, from their registered email address, mentioning their name, folio number and mobile number, at the email address [amit.vohra@isrpl.co.in](mailto:amit.vohra@isrpl.co.in) before 5.00 p.m. (IST) on 10<sup>th</sup> August, 2021. Queries that remain unanswered at the AGM will be appropriately responded by the Company at the earliest post the conclusion of the AGM.

i) Pursuant to the requirement of SS-2 notified by Ministry of Corporate Affairs and the circulars issued by MCA, the copy of the Memorandum of Association (MOA) & Articles of Association (AOA) of the Company & other documents referred to in this notice and explanatory statement shall be made available for inspection in electronic mode to all the members of the Company.

j) During the 11<sup>th</sup> AGM, Members may access the scanned copy of Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts and Arrangements in which Directors are interested maintained under Section 189 of the Act, after their joining the meeting via VC mode.

**Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 in respect of Special Business set out in the Notice**

**ITEM NO. 2**

Section 148(3) of the Companies Act, 2013 read with Rule 14 (a) (ii) of the Companies (Audit and Auditors) Rules, 2014 dealing with remuneration of Cost Auditors, requires that the remuneration recommended by the Audit Committee shall be considered and approved by the Board of Directors and ratified subsequently by the Shareholders of the Company.

The Audit Committee in its 45th Meeting held on 15th June, 2021 recommended the appointment of M/s Shome & Banerjee, Cost Accountants (Firm Registration No. 000001) to conduct audit of Cost Records maintained by the Company in respect of "Emulsion Styrene Butadiene Rubber" for the financial year 2021-22 at a remuneration of Rs.2,50,000/- p.a. (Rupees Two Lakhs and Fifty Thousand only) plus travelling, boarding, lodging and other out of pocket expenses, if any (on actual basis) plus Government levies, as applicable, which was further approved by the Board of Directors of the Company ('the Board') in their 65th meeting held on 15th June, 2021.

In terms of Section 148 (3) of the Companies Act, 2013 read with Companies (Audit & Auditors) Rules, 2014, the remuneration of the Cost Auditor is required to be ratified by the Members of the Company.

None of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financial or otherwise, in the resolution set out at Item No.2.

The Board recommends the resolution set forth in Item no.2 for the approval of the members as an Ordinary Resolution.

**By Order of the Board**

**For Indian Synthetic Rubber Private Limited**

**Sd/-  
(Amit Vohra)  
Head-Legal & Company Secretary**

**Dated: 19th July, 2021  
Noida, Uttar Pradesh**

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